

**THE UNIVERSITY OF BRITISH COLUMBIA**  
**DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

**EOAS/ESB LOCAL SAFETY TEAM**  
**MEETING MINUTES**  
**(EOAS)**

**Tuesday, February 8<sup>th</sup>, 2022**

**Zoom Room**  
**1:30pm – 2:30pm**

**Present:** Raymond Andersen (Chair), Alice Chang (PCIGR), Anne-Martine Doucet (Graduate Student Representative), Brian Hunt, Bethany Ladd, Emma Liu (secretary), Tim Morgan, Matthijs Smit

**Regrets:** N/A

**Action Items:**

- **Meeting called to order:** 1:33 PM

**Adoption of previous Safety Committee Meeting Minutes:**

Approved: Bethany Ladd

Seconded: Anne-Martine

Doucet

**1. ACCIDENT/INCIDENT REPORTS:** N/A

**2. ITEMS ARISING FROM THE MINUTES:**

- Feedback on draft memo that Raymond sent to Philippe
  - TM questioned that if the undergrads/grads student club/field activities are covered the “Field Work Safety Plan” as they are also a part of the department. RA agreed that this should be covered, he will follow up with Philippe, and if Philippe is onboard with this, we will put some stronger word to point out that clubs need to fill out the form as well.
  - AC wondered if we need to adapt the form if club activities are included, BL confirmed that the form is adaptable for all different uses and should work for club activities as well.
- Follow-up on our lab inspections
  - TM indicated that once we have enough responses on the lab inspection results, we should send back to the investigation group to re-confirm everything has been finalized. For priority level A & B, it should be contacted right away to finalize the result; for priority level C, as long as they have been notified, their timeframe on the result will be before next inspection.
  - RA and EL will send out follow up email on the A & B’s, and share the responses with Corey and Ross.
- Follow-up on rock saw safety training
  - RA had a zoom meeting with some graduate students and got more feedback, then RA and TM took a tour in EOSM and ESB to have a better understanding of the situation. RA also talked to Philippe and Renee to ask about their input on this issue. Philippe sent out an email to geologists who use the facilities to consult widely before taking any actions, and got some feedbacks from them, those who gave feedbacks are really behind of having formal training by someone else other than PIs or students.
  - Philippe and Renee were considering trying to find someone employed in the department either in the technical or management level to manage the facilities and do the training.
  - TM seconded that this issue has been ongoing for years, it would be a good idea to find someone

- be responsible of overseeing the training.
- BL wondered if this will be included in a current employee's job description, RA confirmed that it will become a big part of somebody's job.
  - RA emphasized that we will have some updates in the next couple of weeks and currently the room is accessible for everyone, which could be an issue. TM added that the reason for that is when we locked up the room and made it key only recently, a number of faculty members indicated that this space needed to be available for an ongoing basis, therefore is open until the issue is resolved.
  - AMD indicated that we normally have chemical lab safety training and certificate for new workers but not the same level of assurance in terms of mechanical or dangerous equipment, which should be done hand in hand. TM explained that you will be asked in the Safety Orientation Form about if the rock saw or related safety training is done by your supervisor, we do need something similar as the Chemical Safety Course to provide proof of whether you have done the training.
  - RA asked if it is possible to control access with UBC card, TM explained that the installation for card access is too costly, key access would be easier.
  - RA concluded that Philippe will have a meeting with the users and try to get all of them onboard.

### 3. **NEW BUSINESS:**

- Request from Alice about salting the sidewalks to avoid falls on ice
  - AC mentioned that she was informed by a PI whose student slipped and fall in the first week of January. She was not sure about the reporting process as it happened in the common area just in front of EOS.
  - TM indicated that there is a university policy and everyone can visit below link for reference: [Ice prevention & snow removal | Building Operations \(ubc.ca\)](#)

Meeting Adjourned: 1:59 pm

#### **Next Safety Team Meeting:**

- **EOAS: Tuesday, March 15, 2022 at 1:30 PM.**
- **Dean's office, Stats, PIMS: Wednesday, March 16, 2022 at 11:00 AM.**